

2019-2020
Russell Middle School
Non-Traditional Instructional Days Plan

- All faculty and staff will be required to be present at school during their regular work hours.
- Mr. Horne will announce the day as a Non-Traditional Instructional Day (NTID). Inclement weather days are not NTID days.
- Technology (Google Classroom, Remind 101, Reading Eggs, other Online Platforms) will be used to deliver instruction. Paper packets may be requested upon the return to school by students or family members.
- NTID Day procedures will be listed on the Russell Independent School Page under District NTID.
- District policy allows students up to five days to turn in the NTID assignments. They are encouraged to return the work as soon as possible. Assignments not turned in within five school days will then be made up during school hours (lunch, ESS).
- If an instrument or book was left at the school, you may use makeup time to complete those assignments. Retrieving those items from the school is not necessary.
- Teachers will make every effort possible to have a means of electronic communication with students on a NTID.
- Teachers are responsible on NTID days for:
 1. Communicating electronically with students
 2. Documenting completion of work in Infinite Campus
 3. Attend meetings, trainings as required.
- Classified staff are expected to report to work during their regular scheduled times. Their responsibilities include:
 1. Collaborating with teachers
 2. Attending meetings, trainings as required
 3. Completing assigned tasks